

**OXFORD MAYOR AND COUNCIL
REGULAR MEETING
TUESDAY, October 4, 2021 – 7:00 PM
VIA TELECONFERENCE
A G E N D A**

1. Call to Order, Mayor David S. Eady.
2. Invocation.
3. Motion to accept the Agenda for the October 4, 2021 Mayor and Council Regular Meeting.
4. **CONSENT AGENDA**
 - a. * Regular Session Meeting September 7, 2021
 - b. * Minutes of the Special Called Meeting September 20, 2021
 - c. * Minutes of the Work Session September 20, 2021
 - d. * Planning Commission Meeting July 13, 2021
 - e. * Trees, Parks, and Recreation Board Meeting July 13, 2021
 - f. * Minutes of the Downtown Development Authority Meeting August 24, 2021.
5. Mayor's Announcements.
6. Planning Commission Recommendations/Petitions.
7. Citizen Concerns.
8. ***MEAG Power Resolution for Municipal Competitive Trust Fund** – The City of Oxford identifies two independent City officials by resolution to communicate decisions of the City regarding its Municipal Competitive Trust Fund. In 2020, Mayor David Eady and City Manager Matthew Pepper were identified as the two City officials. Since Matthew Pepper is no longer employed with the City of Oxford, the resolution must be updated. In consultation with MEAG, the City proposes replacing specific names on this document with titles so that it does not require updating each time the person in the position changes. The proposed resolution is attached.
9. ***MEAG 2022 Capacity Needs** – The City of Oxford has been advised by MEAG that it has a capacity shortage for 2022 of 907 kw (484 kw Reserve and 485 kw Supplemental). Details regarding this shortage are attached. The City has asked MEAG to prepare the documents to complete the purchase of reserve and supplemental capacity from the City of Elberton.
10. ***Oxford Police Department Body Camera Storage Process** – The Oxford Police Department currently stores body camera footage on external hard drives. The current upload process for the footage is time consuming and cumbersome, and speed of upload is contingent upon an officer being available to perform the process. The Police Department has received a proposal from the vendor of their cameras for a 60-month agreement to provide cloud storage for body camera footage. The storage process is proprietary to the brand of cameras and using a different storage service would require

purchase of new cameras. Therefore, competitive bids cannot be obtained for this service without replacement of the cameras, which is not necessary at this time. Installation costs are \$1,563.00 and there is a recurring annual cost of \$1,392.00 for 60 months. Chief Harvey recommends approval of the contract.

11. ***Purchase of 47' Derrick Truck for Public Works Department** – The FY 2021 Capital Budget includes funds for replacement of the Public Works' derrick truck. Bids were received from two vendors. Availability of vendors for this product is very limited. Staff recommends awarding the contract for this equipment to Altec, the low bidder, for \$207,290. Delivery of the truck will take approximately one year, so the order needs to be placed since there are already mechanical problems with the current equipment.
12. ***Replacement of Gutter Guards at City Hall** – It was recently discovered that the gutter guards installed on the City Hall building when it was built are rotten and need to be replaced. Three bids were obtained for performance of this work. Staff recommends awarding the contract to the low bidder, KJGR, LLC, for \$5,400.00 to complete this work. The three bids are attached.
13. ***City of Oxford State Fiscal Recovery Fund Application** – Authorization for the Mayor to send a letter (see attached) to the Northeast Georgia Regional Commission for the preparation of an application to supplement the water line replacement work recently funded by the FY 2021 CDBG award. The cost for the application will be \$500 and it is due to the State by October 31. The submittal of the application will be voted on in a Special Called meeting with the October 18 Work Session.
14. ***Invoices** – Council will review the city's recently paid invoices over \$1,000.
15. **Executive Session.**
16. Adjourn.

*Attachments